



## HOW TO LOG IN FOR THE FIRST TIME

As part of the account opening process, your Online Banking access will be established, and you will receive “Welcome to MainStreet Bank NetTeller with Cash Manager” email from [connect@mstreetbank.com](mailto:connect@mstreetbank.com) containing a secure link to establish your login credentials.

### Step 1 Create Your Username and Password

Click the link in the email and choose your NetTeller Internet Banking ID and Password.

- IDs must contain at least 1 letter and be between 4-25 characters. It may contain numbers and the following special characters: +\_#@!\$\*~
- Passwords must contain at least 1 letter, 1 number, 1 upper and lowercase letter, 1 of the following special characters: +\_#@!\$\*~ and be between 8-25 characters. Your Password must not match or contain your ID or any of your previous 4 passwords.

### Step 2 Register Your Secure Token

As an added layer of security, your account has been enabled with a two-factor authentication which requires the use of Symantec VIP Access.

You must download the token from your mobile App Store.

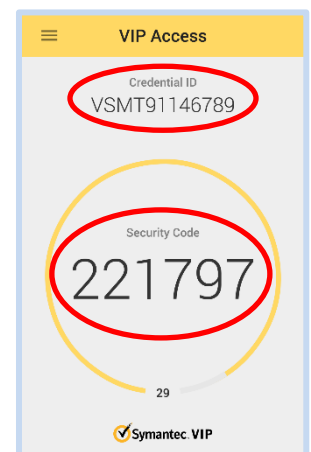


**Register your Secure:**

If you have your Secure Token, please click **Yes** and follow the instructions to register it. If you are not ready to register your Secure Token, click **No** to be prompted to register it during a future login.

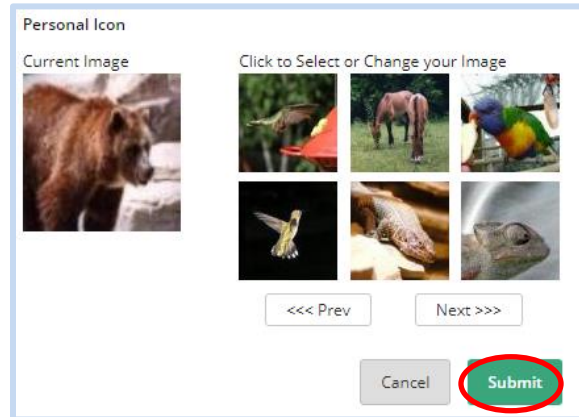
Yes  No

- Enter the Credential ID (including any preceding letters) and Security Code from your VIP App to register your token. **Only the Security Code will be required for all future logins.**
- You will receive a confirmation message once you have successfully registered your token.
- Click Continue



## Step 3 Setup Personal Verification Information

- Choose your Personal Icon:



Personal Icon

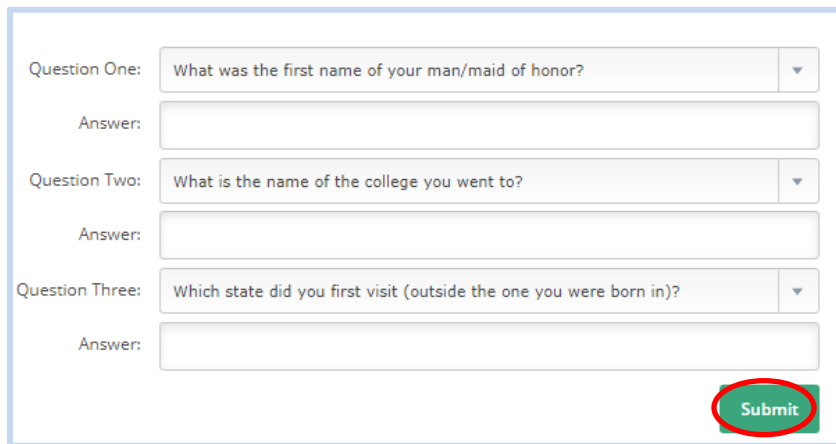
Current Image

Click to Select or Change your Image

<<< Prev    Next >>>

Cancel    **Submit**

- Select and confirm your Identity Verification Questions and Answers:



Question One: What was the first name of your man/maid of honor? ▾

Answer:

Question Two: What is the name of the college you went to? ▾

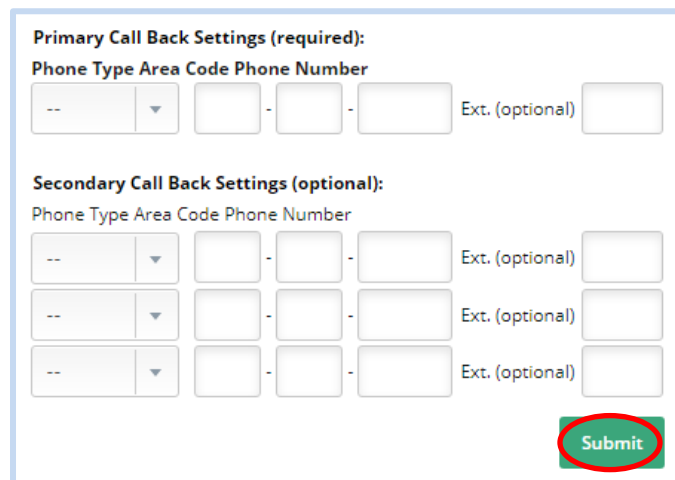
Answer:

Question Three: Which state did you first visit (outside the one you were born in)? ▾

Answer:

**Submit**

- Enter and confirm your Call Back Numbers:



**Primary Call Back Settings (required):**

Phone Type Area Code Phone Number

-- ▾    -    -    Ext. (optional)

**Secondary Call Back Settings (optional):**

Phone Type Area Code Phone Number

-- ▾    -    -    Ext. (optional)

-- ▾    -    -    Ext. (optional)

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**Submit**

You will receive a confirmation message once you have successfully setup your verification information. See ***How To Configure My NetTeller*** for step by step instructions to customize your homepage.